On your syllabus include:

- A statement on academic integrity.
- Designation of which projects can be collaborated on and which projects are independent.
- A list of plagiarism resources.

Discuss your academic integrity expectations on the first day of class.
Talk about why integrity is important to your field of study.
Remind students that you will review their work for Honor Code violations.

Remind students about academic integrity before the test.
Include a statement students write on their tests affirming their commitment to academic integrity.
Produce two copies of the test and hand them out in random order.
Actively proctor the exam room.
Change exams from semester to semester if possible.

Discuss whether assignments should be completed independently or whether the student can seek outside help.
Discuss your expectations about recycling work previously submitted for academic credit.
Refer students to resources, such as the Writing Center and University Libraries, for help.

You may choose to discuss it with the student (for helpful guidance see the “Discussing Violations with Students” section of our website.)