Every currently enrolled, fully admitted, degree-seeking undergraduate earning a D+, D, F, or WF in a University course may apply for course grade forgiveness for up to two classes. Course grade forgiveness is designed to give students’ a second chance to improve performance in a course and help boost a students’ GPA.

**Course Grade Forgiveness Details**

- Students may take up to two undergraduate courses for a second time for the purpose of grade forgiveness.

- Both the first and second grades will appear on the University permanent record, but only the second grade will be used in computing the USC cumulative GPA. An explanatory notice will appear on the record.

- The course grade to be forgiven (the first attempt) and the repeated course (the second attempt) must both be taken at either the USC-Columbia or at one of the Regional campuses at Lancaster, Salkehatchie, Sumter or Union. This replaces the previous rule that the ‘course must be taken at the same USC campus’ for Columbia and regional campus students.

This policy change does not apply to students and courses taken at the Aiken, Beaufort or Upstate campuses. Courses transferred from other institutions are excluded from this policy.

This change is effective for the 2012-13 academic year. The course to be forgiven must have been taken for the first time beginning the Fall 2012 term.

- Students may repeat classes multiple times, in accordance with program requirements, but only the second attempt at the class may forgive the original grade of D+, D, F, or WF.

- Only a regular letter grade can replace a forgiven grade. Grades of W, I, S, U, or AUDIT may not replace previous grades. Grades carrying an honor code violation sanction of X are not eligible for grade forgiveness.

- Students who have been granted academic forgiveness to reset the grade point average after readmission are not eligible for course grade forgiveness.

- Semester honors (dean’s or president’s honor list), academic standing (scholastic deficiency, probation, suspension), or previous grade point totals will not change retroactively as a result of applying this policy.

- Courses intended to be repeated for additional credit, such as research or applied music, are not eligible for grade forgiveness.

- Established requirements for repeating classes, admission to, or progression in, specific academic programs of the University take precedence over the grade forgiveness policy. Program or progression grade point averages are not affected by this policy. Refer to the guidelines for each program for specific requirements.

- Once grade forgiveness is applied to a repeated course, the action may not be revoked.
Applying for Course Grade Forgiveness

- Students may apply for course grade forgiveness at any time during his/her undergraduate enrollment, but no applications will be honored after the degree is awarded.

- Grade forgiveness can only be applied once per course for a maximum of two courses (not to exceed 8 credits).

- An eligible student wishing to apply the grade forgiveness policy may begin the process by reading the criteria which must be met and completing the necessary documentation in order to apply grade forgiveness. The criteria and documentation can be found at http://registrar.sc.edu/html/grade_forgiv.stm.