**Orientation Design Advisory Committee**

**Meeting Notes**

**October 29, 2013**

1. **Summer 2014 Schedule**
	1. Bethany provided a few schedule alternatives that would fall within the defined timeframe, but afforded slightly different options for non-orientation dates. The group will review prior to the next meeting and provide feedback so planned dates can be finalized.
2. **General Program Structure**
	1. Some colleges have expressed interest in meeting with students and parents on the first day for college orientation; now students and parents don’t hear from colleges at the same time
	2. College orientation could be last item on day one to allow students and parents to discuss during dinner
	3. Honors students are a special population to address: students/parents would participate with college of major on day one and honors college on day two for advising & registration; could also have honors special interest session the morning of day two
	4. The scheduling of foreign language placement testing was discussed since it should take place prior to the start of orientation on day one; need a plan for students who do not arrive in time to take the placement test and effective communication; students will likely take test when they arrive for fall
	5. The possibility of highlighting a few key actions that could “guarantee” orientation success – ie. completing placement testing prior to day one of orientation
	6. Group identified key topics that should be covered, noting that some may be best delivered within the two days of summer orientation and others may align better with Pillars, Welcome Week, U101, or an online module :
		1. Financial Aid/Bursar – recommended one presentation
		2. Housing – noted need to approach off-campus freshmen differently
		3. Student Success – resources, expectations
		4. Behavioral Expectations – academic integrity, conduct, alcohol & drugs, Creed, etc.
		5. Safety
		6. History/Traditions
		7. Athletics
		8. Greek Life
		9. Engagement/Involvement – study abroad, undergrad research, USC Connect, etc
		10. Wellness
		11. Dining Services
		12. Books
		13. Carolina Card
		14. Parking
		15. Technology
	7. General discussion about the potential use of faculty
		1. Provide insight about how to learn in a college environment, the difference between high school and college, participate in Q & A
		2. Some suggestions were faculty principals in residential learning communities and undergraduate directors
	8. Group discussed opportunities to integrate support efforts into one “resource team”
		1. Student success coach, career coach, advisor, U101 instructor, ACE coach, etc
		2. Probably best delivered in Welcome Week or another extended orientation activity rather than orientation; First Year Study Group will pursue
	9. Evening activities were discussed
		1. Student, peer interactions in small groups – behavior, expectations
		2. Overnight risk management - GAs in residence halls; students may sign “contract” recognizing implications of drugs, alcohol, or other behavioral issues
	10. Other discussion items:
		1. Make certain everyone is aware of new minors on campus policy
		2. Bystander accountability should be included in expectations
		3. CIRP – should it be delivered during orientation?
		4. Other assessments (health/wellnesss, career, student org interest, etc.) – probably better delivered during Welcome Week or another extended orientation activity
		5. Resource fair versus open house – some topics need individualized meeting (disability services, financial aid, health center, career center) while others could be presented during resource fair
		6. Resource guide magazine
		7. Portal discussion
3. **Next Meeting: November 13 11:00-12:30**