Complete this checklist **before** attending New Student Orientation.

- You must pay your $200 enrollment deposit to secure your spot in the 2016 freshman class. Please note, your enrollment deposit must be submitted in Self Service Carolina by May 1st, 2016 to guarantee your spot at the University of South Carolina.
  
  You cannot register for New Student Orientation until you have submitted your enrollment deposit.

- Reserve your spot online for **New Student Orientation via Self Service Carolina**. New Student Orientation is required for all incoming students. You will meet with an advisor and register for classes during your Orientation session. Please also make sure that you reserve a spot for any parents or guests that will be attending the Parent and Guest Orientation.

- Complete the **University Housing application on Self Service Carolina**. Log in to Self Service Carolina using your VIP ID and password, then select Student, then Housing Services, then select the Columbia campus. First-year students are required to live on campus. If you have questions about the housing application process, you can contact the University Housing office at 803-777-4283 or housing@sc.edu.

- Submit your completed **Immunization Record Form**. All incoming students are required to complete and submit the required Immunization Record Form to Student Health Services as soon as they are admitted and no later than two weeks prior to attending New Student Orientation. Once completed, forms may be faxed to 803-777-3955 or mailed to the Allergy, Immunization & Travel Clinic at 1409 Devine Street, Columbia, SC, 29208. If the Immunization Record Form is not completed and submitted to Student Health Services, your registration for classes may be delayed, and you will not be able to move in to the residence halls. To download the form and for more information, visit www.sa.sc.edu/shs/immunizations.

- **Proof of U.S. Citizenship is required.** To attend the University of South Carolina, a student must be a citizen or national of the United States or an alien lawfully present in the United States. To provide proof of citizenship, the original form of the University of South Carolina Citizenship Status Verification must be sent to USC-Columbia at University Registrar, 1244 Blossom Street, Columbia, SC 29208 with your attached proof of citizenship before New Student Orientation. If a student is not a U.S. citizen they will need to contact International Student Services at Close Hipp Building, Suite 650, 1705 College St., Columbia, SC 29208. If this is not completed, you will not be advised or be able to register for classes.

- The **South Carolina Residency Certification Form** must be submitted in order to receive in-state tuition and fees, and to be eligible to be considered for state-awarded grants, financial aid, and scholarships. The form gives the University the necessary information to determine a student’s eligibility for in-state tuition and fees. Please go online to Self Service Carolina, log in using your VIP ID and password, then click on Student, then on South Carolina Residency Certification to complete it. After completion, the Residency Office will process the information. A student may refer to the Self Service Carolina site at any time to check his/her residency status. If you have any questions or are unable to submit the form, please contact the Residency Office at (803) 777-4060 or resident@mailbox.sc.edu.

- Take your **Math Placement Test online.** The exam is available 24 hours a day/7 days a week, so it may be taken at your convenience. This should be done at least two weeks prior to your New Student Orientation session in order to make your scores available for advisement. Every MATH class has a set of pre-requisites. Some of these pre-requisites can be satisfied by scoring high enough in the Math Placement Exam. For more information about the required scores to place in different MATH classes, visit http://assess.math.sc.edu/public/MPTGuide.pdf

- Take your **Foreign Language Placement Test in Chinese, French, German, Italian, Japanese, Latin, Portuguese, Russian, or Spanish.** Language placement testing is administered on campus and by appointment only. You must register in advance for your test, and please note that signing up for a language test is a SEPARATE process from registration for New Student Orientation. If you are interested in studying a different language than you have previously studied, you do not need to take the test, just inform your advisor at New Student Orientation.

- Familiarize yourself with **Student Financial Aid and Scholarships**, as well as the FAFSA (Free Application for Federal Student Aid). Complete the FAFSA application process by the April 1st priority deadline to ensure your consideration for all of the need-based financial aid resources in which the University participates. Contact the Office of Student Financial Aid and Scholarships at (803) 777-8134 or USCFAID@sc.edu if you have any questions or need assistance with the aid application process.

- Register with **Student Disability Services** if you have a need (http://www.sa.sc.edu/sds/).

- Your **CarolinaCard** is your official university ID. Go to my.sc.edu/carolinacard, log in using your VIP ID and password, and read and complete the Cardholder Agreement and Account Access Information. Then, review the list of acceptable photos, and upload your photo. You will receive two emails from the CarolinaCard Office. The first email will be an acknowledgment that your photo has been received. After your photo has been reviewed, a second email will be sent to notify you whether your photo has been accepted or rejected. If rejected, you will have the opportunity to send in another photo. If your photo is accepted, you may pick up your card from the CarolinaCard Office located in the basement of the Russell House University Union when you come for New Student Orientation. If your photo has been rejected twice, you will need to come to the CarolinaCard Office and have your photo taken for your ID when you come for New Student Orientation. **You must present your original valid driver's license, military ID or passport to receive your CarolinaCard.**